

NCP-Academy Meet & Exchange Workshop “LUMP-SUM on the Practical Aspects to consider for the proposal phase of the Lump-Sum Actions, 13th March 2018, Brussels

Background and Aim: Legal and Financial National Contact Points (NCPs) play a key role in Horizon 2020 as providers of information and assistance to potential applicants and project beneficiaries. In particular L&F NCPs are in the first line of fire when novel instruments are launched. In the H2020-2018 work programmes, the EC has launched the Lump-Sum scheme, as a pilot exercise that entails novel concepts to consider since the proposal preparation, the project implementation, until the ex-post control phase. The NCP Academy organises a second Meet & Exchange Workshop on Lump-Sum grants, in order to open a debate among L&F Issues of the most important issues to be considered at the proposal stage, based in the consultations that they have already have and the information gathered from the EC in the frame of the different workshops celebrated so far.

Output: user-friendly short report document with tips that thematic NCPs and/or potential participants could have as a guide when preparing a proposal for a topic that foresees the use of Lump-sums. The main bullets of this report will be also presented at the next L&F NCP meeting.

Methodology

The workshop is divided in 3 topics, for each topic there will one moderator. Participants will be grouped in working groups where they will discuss each of the three topics and identify elements to consider. Results for each topic will be discussed jointly.

Preparation before the meeting: Participants are requested to come to the workshop with a few key items developed for the purpose of each topic proposed in the agenda.

Target group: L&F NCPs

Date: 13th March 2018 from 12:30 to 17:30

Venue: [Spanish Research Council Delegation in Brussels](#), Rue Trône 62, Brussels

Fee: No participation fee. Flight and accommodation to be covered by participants themselves

Registration: <https://goo.gl/forms/TtCh6zyTT0ihWJto2>

Max number of participants: 25 participants (first-in policy)

In case of questions, please contact the local organisers:

Carmen Estévez (cestevez@eu-isciii.es) +34 91 822 25 55 and

Marta Barrionuevo (mbarrionuevo@eu-isciii.es) +32 2 289 2561

Tuesday 13th March 2018

AGENDA

12:30 **Registration and lunch refreshments**

Welcome, opening and objectives of the workshop

Gonzalo Arévalo, L&F NCP, ISCIII, SPAIN

Key elements for the elaboration of WPs, considering having efficient timing and cash-flow,

Morten Gylling-Jørgensen, L&F NCP, UFM-DENMARK

Coffee-break

Specific Legal and financial Issues to be considered for the CA,

Annika Thies, DESCA representative Helmholtz Office Brussels-GERMANY

Contingency and financial plan for managing the grant: partners rights and obligations

Martin Baumgartner, L&F NCP, FFG-AUSTRIA

Outcomes and Conclusions

17.30 **End of the Workshop**

The NCP Academy - training facility for Europe's NCPs

The NCP Academy is a project funded by the European Commission (2015-2017). It aims to enhance the performance of NCPs by providing training and workshops targeting the specific needs of NCPs, independent of specific Horizon 2020 programme orientation. The NCP Academy works for the benefit of the entire NCP community in Europe. More information can be found at www.ncpacademy.eu

PRACTICAL INFORMATION

Venue: The meeting will take place at **Rue du Trône, 62, 6th floor**, 1050 Brussels

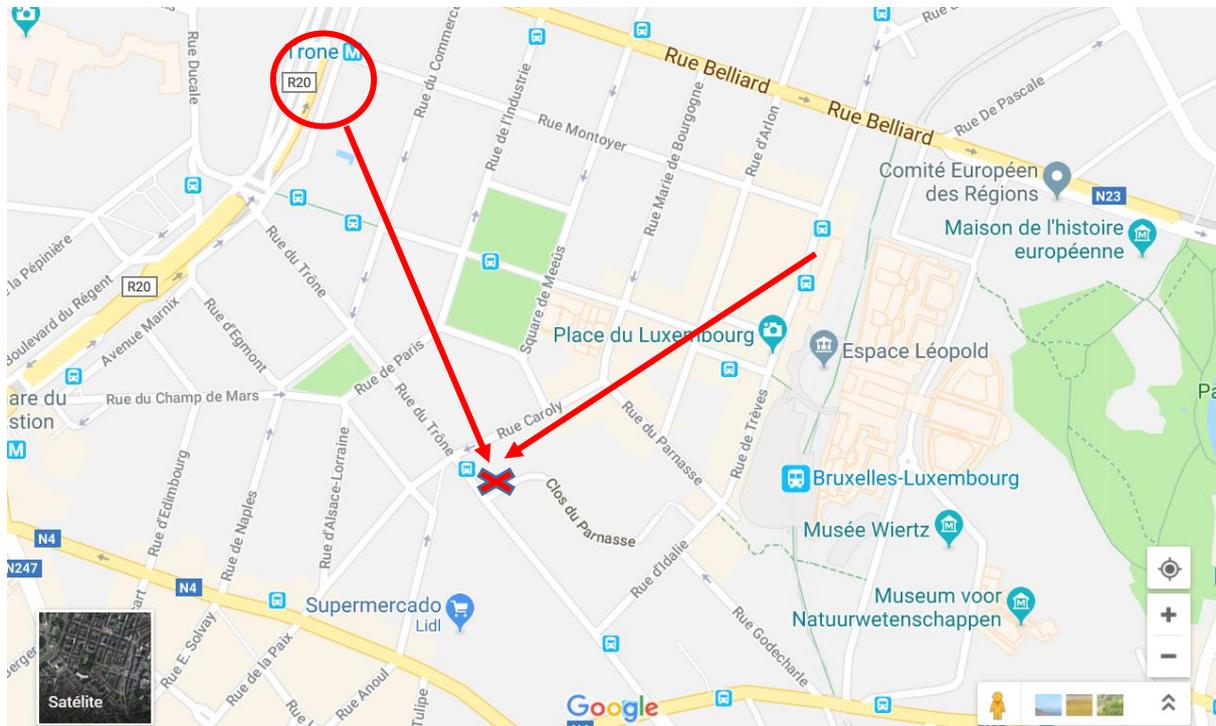
How to get to the meeting:

Bus: from Brussels Airport this is the easiest way to get to the meeting premises. The bus stop is located at level 0 of the airport. Once there, you must take bus n°12 (Express) and get down at the last stop (Place de Luxemburg). There is a bus every 20 minutes and the trip takes around 30 minutes, depending on the traffic. Before boarding the bus you can purchase a ticket at one of the [GO ticket machines](#) located on platform C of the bus station or inside the airport. You can find more info at the following link:

<http://www.stib-mivb.be/article.html?guid=d07b4e96-1283-3410-f08c-e0c5cfea3859&l=en>

Train and metro: from Brussels airport, we suggest to take the train to *Gare Centrale* and from there switch to the metro and stop at Trône station (nearest metro station).





Taxi: A taxi from the airport will cost around 45-50 €.

HOTELS NEARBY

■ Leopold Brussels Hotel EU
Rue du Luxembourg, 35
www.hotel-leopold.be/

■ Renaissance Brussels Hotel
Rue du Parnasse, 19
www.renaissancebrussels.com

■ Thon Residence Parnasse
Idaliestraat, 8
<http://www.thonhotels.com/hotels/countrys/belgium/brussels/thon-residence-parnasse/>