



This project is funded by the European Union under Horizon 2020

AGENDA

(Version 30.4.2015)

KICK-OFF MEETING

MAY 5-6, 2015 in Reykjavik, Iceland

Invited Participants

- All Societal Challenge 6 NCPs
- EU Commission Representative

Aims

- Get to know Net4Society4: Activities & events & who is doing what
- Get involved & network
- Insights & discussions on Horizon 2020, Embedding and SC6 & SSH
- Collaboration with other Networks

Venue

RadissonBlu Hotel Saga, Hagatorg, 107 Reykjavik, Iceland
<http://www.radissonblu.com/sagahotel-reykjavik/>

START Monday, May 4, 2015

19.00 h **“Welcome & get together”**
Start of Kick-Off: Informal reception with European taste
 NCPs are invited to bring typical food or sweets from their country, if they can.

DAY 1 Tuesday, May 5, 2015

9.00 – 12.00 h	ONLY FOR Project Management Board: PMB meeting	WP Leaders & Task Leaders
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NET4SOCIETY4 KICK-OFF MEETING AGENDA – DAY 1

DAY 1	Tuesday, May 5, 2015	Speakers
12.00 h	Welcome Lunch for all participants at RadissonBlu	
13.00 h	Opening & Welcome by EU Commission & Project Coordinator & Who is who: Who we are & what we do & Highlights & History of Net4Society	Domenico Rosetti di Valdalbero (EC/DG Research) & Angela Schindler-Daniels, (DLR, DE), Net4Society4 Coordinator Alla Jónsdóttir (RANNIS, IS) All SC6 NCPs
14.45 h	“Working together:” Insights from the European Commission: Social Challenge 6 News on the work programme & Discussion	Domenico Rosetti di Valdalbero (EC/DG Research)
15.30 h	Coffee Break	
16.00 h	Connect SSH to different worlds (WP3) Presentation of activities & interactive exercise with special focus on integration	Monique Longo & Elena Maffia (APRE,IT)
17.15 h	“Working together”: Net4Society4 insights (WP1) Quiz & exchange on Net4Society insights on management, reporting & timing of activities	Nina Berweger (DLR, DE), Project Manager
17.45h	Communication: Get your brain in motion! (WP5) Presentation of communication activities & Brainwalk for dissemination, publications and social media	Alla Jónsdóttir (RANNIS,IS)
18.15 h	Summary of the day & Closing of day 1	Angela Schindler-Daniels, Net4Society4 Coordinator
18:30 h	Meeting at the hotel lobby & small walk to the city centre followed by optional dinner (not paid by the project)	

NET4SOCIETY4 KICK-OFF MEETING AGENDA – DAY 2

DAY 2	Wednesday, May 6, 2015	Speakers
9.00 h	Welcome & SC6 Info Days & Net4Society Workshops & Capacity Building for NCPs (WP2)	Nina Berweger (DLR, DE), Ana Mafalda Dourado and Marisa Borges (FCT, PT), Constantina Makri (RPF,CY), Larissa Titarenko (BSU, BY)
9.45 h <i>(incl. coffee break)</i>	“Training for all” (all participants practice in all 3 interactive trainings): A. Research Directory - Benchmarks for ensuring qualitative profiles (WP4) B. Partner Search: Embedding through effective connection (WP4) C. Net4Society internal website (WP5)	Maria Samara (EKT,EL) Larissa Titarenko (BSU, BY) Dominik Klinkenberg (DLR, DE)
12 – 13 h	Lunch	
13.00 h	Networking the Networks: Cooperation with SiS.net	Alla Jónsdóttir (RANNIS,IS), SiS.net Coordinator
13.40 h	Net4Society Events & Brokerages (WP4): Events you(r researchers) should not miss	Nina Braun (DLR, DE), Gosia Krótki (IPPT PAN, PL), Ana Mafalda Dourado and Marisa Borges (FCT, PT)
14.00 h <i>(incl. coffee break)</i>	Get involved! World café: Net4Society services & events: <ul style="list-style-type: none"> • Embedding SSH tools (WP3) • Research Directory & Partner Search & Brokerages (WP4) • Communication & Publication & website (WP5) • SC6 NCP needs & involvement (WP2) 	All Table hosts: APRE, EKT, BSU, IPPT PAN, RANNIS, AMEUP, DLR,
16.15 h	Closing of the Kick-Off Meeting by EU Commission & Coordinator	Domenico Rosetti di Valdalbero (EC/DG Research) & Angela Schindler-Daniels, Net4Society4 Coordinator
16.30 h	Bus from Hotel to Blue Lagoon for project dinner	



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NET4SOCIETY4 TRAINING

Facilitated by trainers of the NCP Academy

Thursday, May 7, 2015		Training on Legal & Financial Issues in H2020 projects
Morning: Legal Issues: How to manage the consortium?		Trainers
8.30 h	Registration	
10.25 h	Rules for Participation & Funding Conditions & Short Introduction to the NCP Academy a) Building a consortium: Participation and eligibility of funding; third party participation (45 min) b) The consortium agreement pre-contractual aspects (40 min)	Barbara Spanó, NCP Academy (DASTI) Nicole Schröder, NCP Academy (DLR)
10.25h	Coffee Break	
10.55h	Legal Framework a) Model Grant Agreement & Consortium Agreement (30 min) b) Management obligations deriving from GA and CA (15 min) c) Internal conflict management (15 min) d) IPR in the CA and in the GA (30 min) e) Dissemination & communication (25 min)	Nicole Schröder, NCP Academy (DLR) Barbara Spanó, NCP Academy (DASTI)
12.50 h	Lunch Break	
Afternoon: Financial Issues: How to draft the budget for a proposal?		
13.50 h	Financial Issues a) Funding rates (30 min) b) Eligible and ineligible costs – Focus on Personnel costs (30 min)	Barbara Spanó, NCP Academy (DASTI)
14.50 h	Coffee Break	
15.15 h	c) Eligible and ineligible costs (continuation) (30 min) d) EC payments/Reports/Audits (30 min) Questions and answers session (15 min)	Barbara Spanó, NCP Academy (DASTI) Nicole Schröder, NCP Academy (DLR)
16.30 h	End of Training	

7 May or 8 May, 2015: Departure depending on your schedule