

NCP-Academy Training

“Training on Legal and Financial Aspects”

21-22 February 2019, Zagreb

Joint event with ISCIII and AMEUP

BACKGROUND & CONTENT OF THE EVENT

National Contact Points (NCPs) play a key role in Horizon 2020 as providers of information and assistance to potential applicants and project beneficiaries. After the training, the NCPs will have received basic knowledge on essential legal and financial issues which they can use when advising their research and innovation community during the different phases of a project.

OUTCOME FOR PARTICIPANTS

After the training, participants will be able to recognize common pitfalls and shortcomings in the proposals' implementation and budget sections. In particular, the participants will have gained insights into the eligibility of costs, participation third parties, management obligations, management of Intellectual Property Rights and the most important administrative requirements during project implementation phase

WHO SHOULD ATTEND?

Thematic NCPs as well as new appointed Legal and financial NCPs.

TRAINERS & SPEAKERS

- Jiří KOTOUCECK | Technology Centre Cas, CZ
- Andrés MARTÍNEZ | CDTI, ES
- Liisa EWART | Business Finland, FI

AGENDA

21th of February 2019, 9:30am – 16:00pm

9:30 am **Registration and coffee**

Welcome, opening and objectives of the Training

ISCIII, SPAIN

Presentations of participants

**Legal basis: Introduction to the Grant Agreement and Consortium Agreement
in H2020**

Exercise

Basics on the Funding & Tenders Portal: From the proposal to the audit phase

Lunch

Energizer

How to build up a Consortium:

- Eligibility
- Exercise
- Building a Consortium: Action types, funding rates and types of costs
- Exercise

Conclusions

The NCP Academy - training facility for Europe's NCPs

The NCP Academy is a project funded by the European Commission (2018-2020). It aims to enhance the performance of NCPs by providing training and workshops targeting the specific needs of NCPs. The NCP Academy works for the benefit of the entire NCP community in Europe. More information can be found at: www.ncpacademy.eu.

AGENDA

22th of February 2019, 9:00am – 13:30pm

9:00 am **Small reminder of the previous day**

Reporting: How to manage a project

- Obligations linked to Consortium Agreement and Grant Agreement
- Exercise

Coffee Break

IPR: Intellectual property rights

Exercise

Lunch

Energizer

Basics on Responsible Research and Innovation (RRI)

Exercise

13:30 pm **End of the training**

ORGANISATIONAL DETAILS

Date

21-22 February 2019

Venue

Hotel Dubrovnik, Ban Frankopan Hall, 1st floor

Ljudevita Gaja 1, Zagreb

In case of questions please contact the organisers:

Ana Ključarić – ana.kljucaric@mobilnost.hr; Sandra Vidović – sandra.vidovic@mobilnost.hr

Fee: No participation fee and travel & accommodation costs will NOT be reimbursed by the NCP Academy. (for on-site trainings only)

Maximum number of participants: 30 NCPs

Registration: <https://goo.gl/forms/4cK6Q0JLeRooJtbC2>

Travel and Accommodation costs will NOT be reimbursed by the NCP Academy.

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